

Bolney Parish Council

You are summonsed to attend the Annual meeting of the Bolney Parish Council to be held at the Rawson Hall, The Street, Bolney on Tuesday 21st May 2024 at 8.00pm.

Signed 
Debbie Thomas, Clerk

Dated ...15.05.24.....

Members of the Public and Press are welcome and have a right to attend. Any comments/questions from the public and press will be restricted to 2 minutes unless otherwise agreed by the Chairman.

AGENDA

1. Election of Chairman and Vice-Chairman.
2. Sign the Declaration of Acceptance of Office for Chairman and Vice-Chairman, and all councillors to review their Register of Interest forms.
3. Accept apologies for absence.
4. Appoint members to Committees, Focus groups and Interests
Planning Committee
Focus Groups: Finance; Communication and Action Plan; Roads and Transport; Footpaths, Volunteers, Emergency and Winter Plan
Interests: Rawson Hall Management Committee, Parochial Church Council, Rampion, Mid Sussex ALC and West Sussex ALC, Police Liaison
Internal Auditor
5. Receive questions and comments from members of the public
6. Receive reports from the County Councillor and District Councillor
7. Confirm the minutes of the last meeting held on 16th April 2024
8. Declaration of Interest in items on the agenda
To receive any disclosure by Members of Personal Interests or Disclosable Pecuniary Interests.
9. Finance
 - 9.1 Agree the previously circulated list of accounts for payment
 - 9.2 Review and agree payments made by Direct Debit and Standing Order.
 - 9.3 Resolve to continue using internet banking to pay invoices as per Financial Regulations 6.5
 - 9.4 Confirm the reconciliation of cash statements against bank statements
 - 9.5 Receive and note the internal audit report.
 - 9.6 Consider and approve the Annual Governance Statement for 2023/24
 - 9.7 Consider and approve the Accounting statements for 2023/24
 - 9.8 Consider a request for a grant for replacement batteries for the defibrillator at The Rawson Hall
10. Review and agree the Risk Assessment and Asset Register as at 31st March 2024
11. Review Standing Orders and Financial Regulations
12. Review and adopt the Terms of Reference for the Planning Committee
13. Make a resolution that the Parish Council qualifies for the General Power of Competence
14. Receive a report from the roads and transport focus group
15. Receive a report from the volunteers focus group
16. Receive a report from the footpaths focus group
17. Receive a report from the communications and action plan focus group
18. Receive an update from the MSALC meeting held on 18th April

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19. Receive an update on Rampion 2
20. Consider a request for funding and placement of 'Keep Bolney Tidy' posters
21. Date of Next Meeting – 18th June 2024