

Bolney Parish Council

You are summonsed to attend the Annual meeting of the Bolney Parish Council to be held at the Rawson Hall, The Street, Bolney on Tuesday 19th May 2026 at 7.00pm.

Signed 
Debbie Thomas, Clerk

Dated ...13.05.26.....

Members of the Public and Press are welcome and have a right to attend. Any comments/questions from the public and press will be restricted to 2 minutes unless otherwise agreed by the Chairman.

AGENDA

1. Election of Chairman and Vice-Chairman.
2. Sign the Declaration of Acceptance of Office for Chairman and Vice-Chairman, and all councillors to review their Register of Interest forms.
3. Accept apologies for absence.
4. Appoint members to Committees, Focus groups and Interests.
Planning Committee
Focus Groups: Finance; Communication and Action Plan; Roads and Transport; Footpaths, Volunteers, Emergency and Winter Plan
Interests: Rawson Hall Management Committee, Parochial Church Council, Rampion, Mid Sussex ALC and West Sussex ALC, Police Liaison
Internal Auditor
5. Receive questions and comments from members of the public.
6. Receive reports from the County Councillor and District Councillor.
7. Confirm the minutes of the last meeting held on 21st April 2026.
8. Declaration of Interest in items on the agenda.
To receive any disclosure by Members of Personal Interests or Disclosable Pecuniary Interests.
9. Finance.
 - 9.1 Agree the previously circulated list of accounts for payment.
 - 9.2 Review and agree payments made by Direct Debit and Standing Order.
 - 9.3 Resolve to continue using internet banking to pay invoices as per Financial Regulations 6.5.
 - 9.4 Confirm the reconciliation of cash statements against bank statements.
 - 9.5 Review and agree the Risk Assessment and Asset Register as at 31st March 2026.
 - 9.6 Receive and note the internal audit report.
 - 9.7 Review the effectiveness of the system of internal control.
 - 9.8 Consider and approve the Annual Governance Statement for 2025/26.
 - 9.9 Consider and approve the Accounting statements for 2025/26.
10. Review Standing Orders and Financial Regulations.
11. Review the Terms of Reference for the Planning Committee.
12. Receive an update on the General Power of Competence.
13. Receive a report from the MSALC meeting held on 6th May.
14. Receive a report from the roads and transport focus group and discuss the results of the bus survey.
15. Receive a report from the volunteers focus group.
16. Receive a report from the footpaths focus group.
17. Receive a report from the communications and action plan focus group.
18. Date of Next Meeting – 16th June 2026.