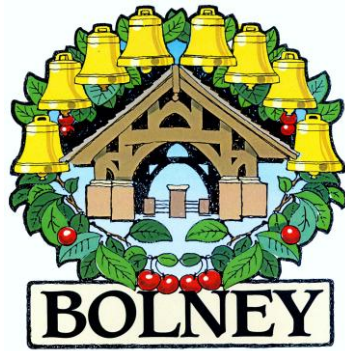




Bolney Parish Council



Winter Management Plan 2025/26

A Guide to Highway Policies and Procedures

Highway Risk Management

Winter Gritting Operations

List of Contents

- Introduction – Page 3
- WSCC Contact Information – Page 3
- WSCC Highways Commitment – Page 3
- WSCC salting route – Page 4
- Advice for what to do before, during and after it has snowed – Page 4
- Weather Predictions and Information Page 5
- Snow clearance triggered by WSCC – Page 5
- Parish Council resources – Page 6
- Salt bins – Page 6

Introduction

The highway authority is under a duty to ensure, so far as is reasonably practicable, that safe passage along a highway is not endangered, by snow or ice.

It is not practically possible to ensure that all running surfaces are free of ice and snow, but priority will remain in keeping Motorways, A roads, B roads and public transport routes open.

As a Parish Council we must undertake a risk assessment to establish which roads and routes should be included in a programme of treatment during inclement weather.

Bolney Parish Council should ensure where possible that main routes are clear and that volunteers are kept safe whilst carrying out such duties.

West Sussex County Council Contact Centre

To report any damage to the public highway or fallen trees use the website below or telephone 01243 642105;

<https://www.westsussex.gov.uk/roads-and-travel/report-a-problem-with-a-road-or-pavement/>

WSCC Highways Commitment 2024/25

Information regarding the County Council's Winter Service Plan and Gritting Routes can be found here:-

<https://www.westsussex.gov.uk/roads-and-travel/maintaining-roads-verges-and-pavements/road-maintenance/winter-service/winter-service-plan/>

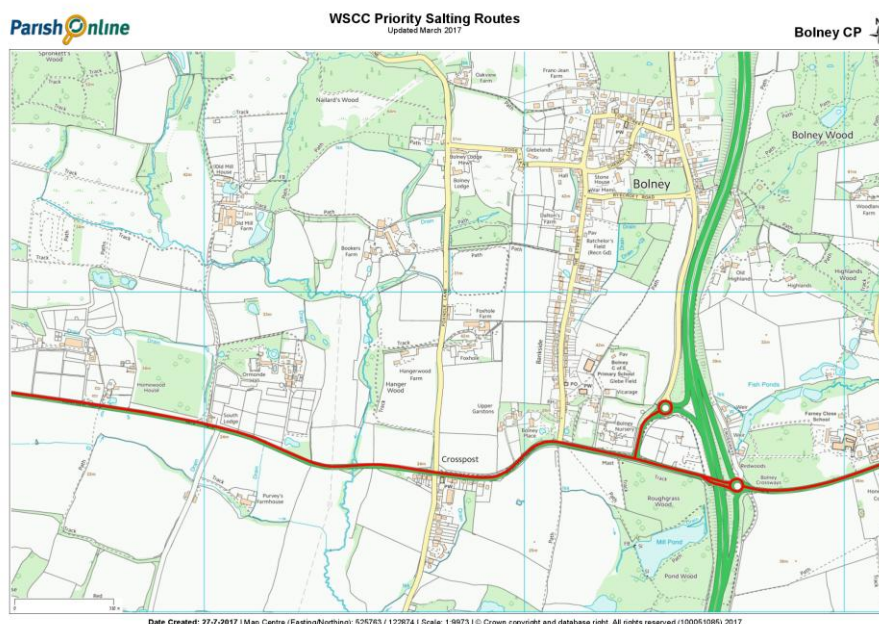
WSCC Highways undertakes to do the following:

- Monitor the daily forecast provided by our weather forecast provider between October and April and take appropriate actions. Issue a Daily Decision to all interested parties via @WSHighways. Sign up at; <https://x.com/WSHighways>
- Treat the Winter Service Network – 42% of the county's 4,000km road network.
- Purchase and store at our five depots at least 10,000 tons of de-icing road salt during the summer months when prices are advantageous.
- Liaise with the Government's "Salt Cell" and actively participate in Mutual aid with adjacent Highway Authorities.
- Maintain a fleet of 20 gritters (bulk spreaders) between October and April.
- Issue a pre-snow trigger email in the event of a significant weather event to advise communities when to activate the Local Farmer and Contractor Agreement for WSCC funded activities.

WSCC Highways does not undertake any of the following:

- Treat any roads not identified as part of the Winter Service Network.
- Hand treat footways / cycleways / precincts as a precautionary exercise.
- Treat private, 3rd party or non-highway land.
- Refill salt bins or replace Hippo Bags during the winter period free of charge.
- Deliver salt bins or hippo bags once winter has started free of charge.
- Funding farmers to clear roads that have not been identified in the agreed Local Winter Plan, or when clearance has been undertaken without consent to activate from WSCC.

Map showing West Sussex County Council salting routes in Bolney



Advice for what to do before, during and after it has snowed.

There is advice for residents on how to keep safe during winter on the West Sussex Web site:

<https://www.westsussex.gov.uk/fire-emergencies-and-crime/dealing-with-extreme-weather/heavy-snow-and-ice/#prepare-for-winter>

Clearing your path or driveway

Clearing snow and ice from the pavement outside your home or public spaces can help prevent slips and falls. Here's some advice from www.gov.uk.

You can clear snow and ice from pavements yourself. It's unlikely you'll be sued or held responsible if someone is injured on a path or pavement if you've cleared it carefully.

How to clear snow and ice

- Do it early in the day – it's easier to move fresh, loose snow.
- Don't use water – it might refreeze and turn to black ice.
- Use salt if possible – it will melt the ice or snow and stop it from refreezing overnight.
- You can use ash and sand if you don't have enough salt – it will provide grip underfoot.
- Pay extra attention when clearing steps and steep pathways – using more salt may help.

Weather Predictions and Management Information

Clear and efficient decision-making processes, supported by accurate weather prediction and information systems are the foundation for effective winter service delivery.

Decision support systems for Bolney include some of the following:

Local radio forecasts/TV News Bulletins/ weather radar from the met Office/WSCC Gritting Alerts/MSDC Adverse Weather Updates.

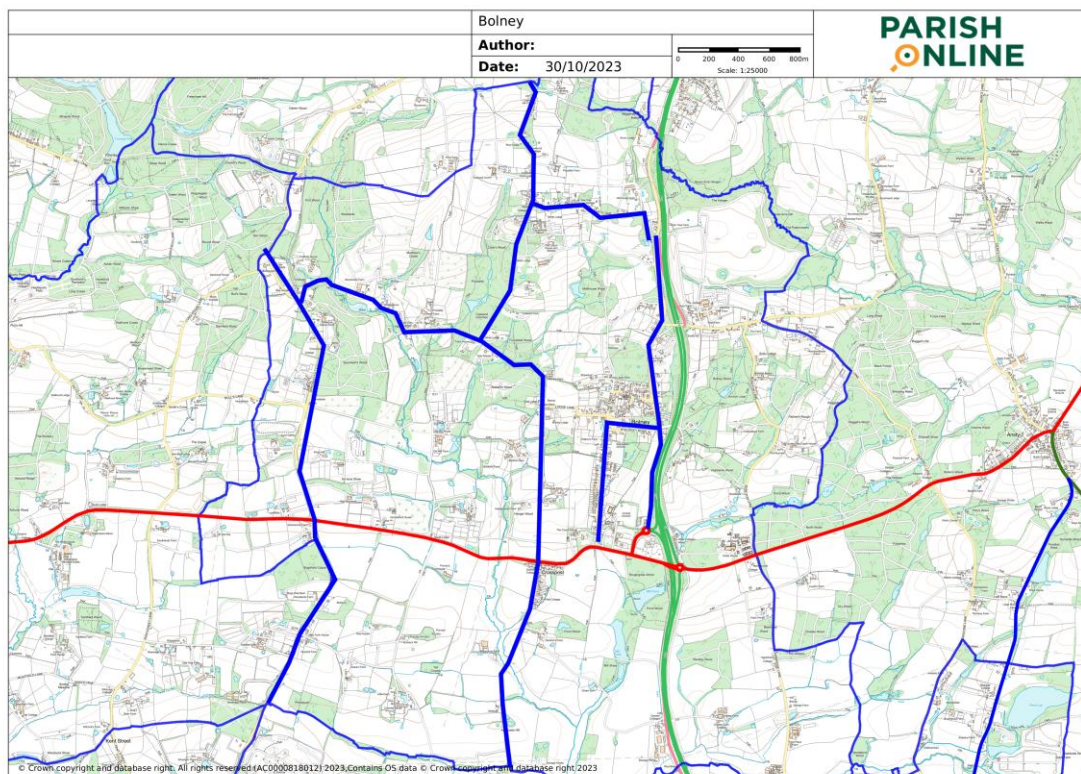
Snow Clearance triggered by WSCC

Local farmer, Chris, is registered with WSCC to provide a local service to clear snow from the lanes in Bolney.

This is as a response to significant weather events only. Should an event occur the trigger mechanism to activate the agreement will be via an advisory email to the following email contacts;

Chris (farmer):	redacted	
Debbie Thomas (clerk)	clerk@bolneyparishcouncil.gov.uk	01444 230711
Martin Wood (councillor):	m.wood@bolneyparishcouncil.gov.uk	01444 881977 or 07831 757273

Map of the roads authorised to be cleared by Chris Hewens shown in dark blue. WSCC Priority salt route shown in red.



Parish Council Resources

We are a small Parish Council and as such, our resources are limited. We have 13 grit bins, magnetic yellow flashing warning light to be mounted onto volunteer's vehicles for safety, and yellow hi-viz jackets.

We have access to 4wd vehicles for towing a grit spreader and a van to carry other tools.
Volunteer Packs comprising hi -viz vest, woolly hat, gloves, emergency blanket and snow shovel.

Salt Bins

Salt bins are provided in areas which are not normally subject to mechanical treatment and are located at various points around the village.

It is the responsibility of Parish Councillors to ensure these bins remain full, clear of rubbish and ready to use. A periodical check of the bins should be carried out every 3 months.

Location and map of Bolney Parish Council grit bins

Bin 1	Bottom of The Street, left hand side, facing south
Bin 2	Bottom of Foxhole Lane junction of A272
Bin 3	The Street, just before recreation ground, outside Agates
Bin 4	Opposite site of the old Rawson Hall in small car park
Bin 5	Opposite war memorial on Ryecroft Road
Bin 6	South west corner of Wineham Lane junction with A272
Bin 7	Top of Jeremys Lane, by roundabout
Bin 8	Top of Top Street, junction London Rd, right hand side
Bin 9	Top of Ryecroft Road, junction with London Road
Bin 10	Junction of Stairbridge Lane and A272
Bin 11	Junction of Cross Colwood Lane/Spronketts Lane/Earwig Lane
Bin 12	Corner of Magdalene Rise, Old London Road
Bin 13	East side of the bin store at The Rawson Hall, The Street

